



How to be a WWRS Seller

AFSAC



Integrity - Service - Excellence



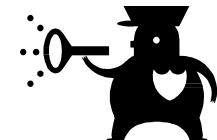
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Steps to Become a Seller

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Step 1: Establish Account

Step 2: Establish Sales Criteria

Step 3: Determine Eligible Materiel

Step 4: List Materiel

Step 5: Sell Materiel

Step 6: Receive Proceeds



Steps to Become a Seller

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Step 1: Establish Account

- Submit LOR for WWRS Case
 - Case value = 10% of materiel value to be transferred
 - Terms of Sale: Cash with Acceptance, Balance as Billed
 - Cash with Acceptance: Buyer provides initial deposit equal to 5% of line value, plus half of administrative surcharge (1.25%)
 - Balance as Billed: Subsequent funds will be billed as actual redistribution occurs
- Appoint country WWRS Point of Contact (POC)
 - Primary & Alternate



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Step 2: Establish Sales Criteria

- Country WWRS POC will:
 - Request an AFSAC Online user name and password
 - List inventory and perform materiel queries
 - Establish minimum order value (MOV)
 - Establish automatic price adjustment authority for seller selection
 - Manage Monthly Activity Reports
 - Coordinate WWRS materiel movement



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Step 3: Determine Eligible Materiel

- Materiel must meet following criteria:
 - Fully Functioning (Non-Significant Military Equipment)
 - USAF, USA, NAVY, or DLA Managed
 - Purchased under Arms Export Control Act (AECA)
 - Unclassified
 - Non-Explosive
 - No Ozone Depleting Chemicals



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Step 4: List Materiel

- Country WWRS POC submits inventory of items
 - Directly using AFSAC Online account
 - Email large data set to PMO for upload
- Items must contain either a NSN or part number/CAGE for item identification



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Step 5: Sell Materiel

- WWRS POC receives Redistribution Order Notices
 - Verifies materiel availability
 - Provides time to ship/monitors & expedites shipment
 - Ships materiel to WWRS In-transit Inspection Point
 - Receives Inspection Results (negatives only)
 - Monitors Activity Reports
 - Monitors Financial Reports



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Step 6: Receive Proceeds

- Invoice created for WWRS shipments (month end)
- Seller's materiel value collected from Buyer and deposited into WWRS clearing account
- Funds from clearing account segregated by Seller and deposited into Seller's WWRS cash holding trust fund account (CC-Q-6QX)
- Seller WWRS case (CC-D-QXX) charged fee associated with materiel shipped during that month



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Step 6: Receive Proceeds (Continued)

- Funds transferred from CC-Q-6QX to cover fees against CC-D-QXX (deposited as though Seller made scheduled payment)
- Funds remaining in CC-Q-6QX are available for withdrawal and/or transfer to another FMS cash case
- **Steps 1 - 3 can be worked concurrently**
- **Steps 4 - 6 can not be done until a case is signed and the initial deposit is received at DFAS**